



**Boston Election Department**  
**Boston City Hall, Room 241**  
**Boston, Massachusetts 02201**

**(617) 635-3767**  
**fax: (617) 263-3024**

## BOSTON ANNUAL LISTING OF RESIDENTS 2014

Dear Madam/Sir:

The Boston Listing Board, chaired by the Police Commissioner of the City of Boston, requests your cooperation in providing a list of all residents, age 17 and older, living in the properties owned or managed by you. This request is made pursuant to Mass. Gen. L., ch 51, s.4 & s.10A.

The Annual Listing is conducted by the staff of the Boston Election Department each year. The City's Annual Listing is critical to maintaining the integrity of Boston's voting list and should not be dismissed as an unnecessary exercise.

The president or principal officer of every condominium association is responsible for providing this information to the City annually. For apartment complexes, the property owner or the owner's designated representative must provide the information each year.

In the case of condominium units, please note that **occupant** information is being requested, **not** information on the non-occupant owner who may be renting out their unit(s).

Enclosed you will find a list of all properties that this office currently associates with you. For each of your properties, list the Apartment #, Complete Last Name, Complete First Name, MI, Title, Date of Birth, Occupation, Gender, Citizenship, Veteran Status, Number of Dogs and Address last year if different. **According to Mass. Gen. L., c. 56, s.4, refusal or neglect to provide full and true information within your knowledge relating to all persons residing in your building "shall be punished by a fine of not more than five hundred dollars or by imprisonment for not more than one year."**

The City is required to supply the Office of the Jury Commissioner for the Commonwealth with this information. The Office of the Jury Commissioner uses this information to supply the courts with demographically diverse jury pools. It is imperative for the Office of the Jury Commissioner to be able to perform this duty and it cannot do so without your cooperation. If you do not supply the information sought in this letter to the Boston Listing Board by March 28, 2014 the Jury Commissioner will be informed of your failure to comply with the law, and the matter will be reported to the Attorney General's Office for further action.

Please mail the information sought to the Boston Listing Board, Room 241, City Hall, Boston MA 02201 Attn: Sabino Piemonte, fax it to 617-263-3024, or E-mail it to: [Sabino.Piemonte@boston.gov](mailto:Sabino.Piemonte@boston.gov). (When sending the information, include your ID number located on the printout of addresses, along with your name, address and telephone number.) If you have any questions or require assistance, please contact Sabino Piemonte or John Donovan at 617-635-4054.

Thank you for your anticipated cooperation.

William B. Evans  
Police Commissioner  
Chair of the Listing Board

  
Geraldine M. Cuddy  
Chair  
Boston Election Department

cc: Jury Commissioner for the Commonwealth

